



CITY OF ATLANTA

Job Announcement

WATER DISTRIBUTION INSPECTOR

STARTING SALARY: \$30,032

Salary Grade: 12

Applications Accepted From: May 31, 2005 until June 6, 2005

Minimum Job Requirements*

Applicants for this position must have a high school diploma or GED and one year of experience as a meter reader, meter inspector, and/or as a meter mechanic; or an equivalent combination of education, training and experience which provides the requisite knowledge, skills, and abilities for this job.

Licenses and Certificates*

Must possess a valid driver's license at the time of application and a valid Georgia driver's license at the time of appointment. Must maintain license for duration of employment.

Duties of the Job:

This employee has the responsibility to activate and de-activate water service by request; provide accurate meter reads for billing purposes; enforce collections of delinquent water accounts for commercial and residential accounts by notifying, cutting and plugging water meters; enforce city codes related to these activities; investigate, identify and provide solution to problems that occur due to water leaks or misread meters; field investigation of customer complaints; prepare daily reports for services performed on meters; etc.

To Apply For This Job

Applications will be accepted weekdays during the hours 8:30 a.m. - 4:30 p.m., Monday through Friday.

Resumes will not be accepted in lieu of application.

Apply at: Department of Human Resources, 68 Mitchell Street SW, Suite 2107, Atlanta, GA 30303

Phone: (404) 330-6369 www.atlantaga.gov FAX: (404) 658-6157

Affirmative Action/Equal Opportunity Employer

The City of Atlanta is an Equal Opportunity Employer and does not discriminate on the basis of Race, Sex, Age, National Origin, Religion, Sexual Orientation or Physical/Mental Disability (Except where physical requirements constitute a bona fide occupational qualification.)

The hiring authority will contact only those applicants they deem most appropriate for the position within 30 days of the expiration of this bulletin. No other communication will be sent regarding the status.

APPLICANTS WHO MEET THE ABOVE REQUIREMENTS ARE PLACED ON THE ELIGIBLE REGISTER IN THREE CATEGORIES: QUALIFIED, WELL QUALIFIED, OR HIGHLY QUALIFIED.

THE EXAMINATION WILL CONSIST OF AN EVALUATION OF TRAINING & EXPERIENCE.

*Verification required prior to appointment.